# Slide 1 - Slide 1

Employer eServices®	
Welco Drilling I Tu Audience: Employers & Brokers Module Length: ~5 minutes Last Updated: 11/21/2006	me to the Report Data Itorial
1. Demonstration 2. Try It! Highlight Box (387 × 109) (X:0; Y:471)	Welcome to the Drilling Report Data tutorial. In this tutorial, you will learn how to drill down into report categories and metrics.

#### Slide notes

#### **Text Captions**

Welcome to the Drilling Report Data tutorial. In this tutorial, you will learn how to drill down into report categories and metrics.



#### Slide 2 - Slide 2

Employer eServices®	
Welco Drilling I Tu Audience: Employers & Brokers Module Length: ~ 5 minutes Last Updated: 11/21/2006	me to the Report Data Itorial
2. Try It!	As you proceed, you may use the controls at the bottom of this window to rewind, pause, or skip ahead during playback.

# Slide notes

# **Text Captions**

As you proceed, you may use the controls at the bottom of this window to rewind, pause, or skip ahead during playback.



#### Slide 3 - Slide 3

Employer eServices®	
Welco Drilling I Tu Audience: Employers & Brokers Module Length: ~ 5 minutes Last Updated: 11/21/2006	me to the Report Data Itorial
2. Try It:	Also, please note that your screens may be a bit different from the ones you'll see in this tutorial. The difference depends on your contractual agreement.

# Slide notes

# **Text Captions**

Also, please note that your screens may be a bit different from the ones you'll see in this tutorial. The difference depends on your contractual agreement.



#### Slide 4 - Slide 4

Employer eServices®	
Welco Drilling Tu Audience: Employers & Brokers Module Length: ~ 5 minutes Last Updated: 11/21/2006	ome to the Report Data Jtorial
2. Try It!	Finally, remember that all sample information you'll see in this tutorial is fictitious. Any resemblance to existing individuals or companies is purely coincidental.

# Slide notes

# **Text Captions**

Finally, remember that all sample information you'll see in this tutorial is fictitious. Any resemblance to existing individuals or companies is purely coincidental.



#### Slide 5 - Slide 5

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231 MedImpact	\$394.154.	11 \$53.640.54	\$37,497,62	\$485.292.27
260 Inpatient Hospital Room & Board	\$213,285.	16 \$655,747.41	\$81,890.72	\$950,923.29
270 Inpatient Hospital Miscellaneous \$77,011.92 \$207,825.25 \$20.720.34 \$				\$305,557.51
280 Convalescent Facility	\$2,665.	95 \$0.00	\$0.00	\$2,665.95
290 ATC/SA Room & Board and Misc.	\$2,308.	54 \$251.68	\$58.34	\$2,618.56
300 Outpatient Hospital Miscellaneous	\$251,329.	29 \$86,365.39	\$56,284.88	\$393,979.56
310 Emergency Room	\$61,883.	58 \$18,896.91	\$15,742.18	\$96,522.67
320 Surgery	\$41,281.	32 \$59,675.64	\$19,336.38	\$120,293.84
330 Anesthesia	\$12,227.	39 \$17,070.83	\$6,756.01	\$36,054.73
350 Assistant Surgical	\$213.	74 \$1,900.50	\$0.00	\$2,114.24
360 Inpatient Medical	\$74,724.	47 \$86,392.33	\$23,113.27	\$184,230.07
370 Outpatient/Professional Medical	\$570,261.	25 \$116,288.17	\$143,517.60	\$830,067.02
380 Other Medical	\$56,676.	57 \$8,999.49	\$80,199.96	\$145,875.52
1. Demonstration         2. Try It!         Highlight Box (387 × 109) (X:0; Y:471)				Type report will ction.

# Slide notes

# **Text Captions**

In this tutorial, the Payments by Benefit Type report will be used to demonstrate the Drilling function.



#### Slide 6 - Slide 6

Employer eServices <sup>®</sup>				
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260 Inpatient Hospital Room & Board	\$213,285,16	5 \$655.747.41	\$81.890.72	\$950.923.29
270 Inpatient Hospital Miscellaneous	\$77,011.92	2 \$207,825.25	\$20,720.34	\$305,557,51
280 Convalescent Facility	\$2,665.95	5 \$0.00	\$0.00	\$2,665.95
290 ATC/SA Room & Board and Misc.	\$2,308.54	\$251.68	\$58.34	\$2,618.56
300 Outpatient Hospital Miscellaneous	\$251,329.29	\$86,365.39	\$56,284.88	\$393,979.56
310 Emergency Room	\$61,883.58	\$18,896.91	\$15,742.18	\$96,522.67
320 Surgery	\$41,281.82	2 \$59,675.64	\$19,336.38	\$120,293.84
330 Anesthesia	\$12,227.89	9    \$17,070.83	\$6,756.01	\$36,054.73
350 Assistant Surgical	\$213.74	\$1,900.50	\$0.00	\$2,114.24
360 Inpatient Medical	\$74,724.47	7 \$86,392.33	\$23,113.27	\$184,230.07
370 Outpatient/Professional Medical	\$570,261.25	5 \$116,288.17	\$143,517.60	\$830,067.02
380 Other Medical	\$56,676.07	7 \$8,999.49	\$80,199.96	\$145,875.52
1. Demonstration         2. Try It!         Highlight Box (387 × 109) (X:0; Y:471)    After you have selected your report criteria and view your report results, you can choose to "drill", or display more detailed information within your report.				eria and view drill", or display eport.

# Slide notes

#### **Text Captions**

After you have selected your report criteria and view your report results, you can choose to "drill", or display more detailed information within your report.



#### Slide 7 - Slide 7

Employer eServices <sup>®</sup>					<u>^</u>			
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200 Medco Health	\$88	,743.75	\$50,034.19	\$29,660.65	\$168,438.59			
231 MedImpact	\$394	,154.11	\$53,640.54	\$37,497.62	\$485,292.27			
260 Inpatient Hospital Room & Board	\$213	,285.16	\$655,747.41	\$81,890.72	\$950,923.29			
270 Inpatient Hospital Miscellaneous	\$77	,011.92	\$207,825.25	\$20,720.34	\$305,557.51			
280 Convalescent Facility	Convalescent Facility \$2,665.			\$0.00	\$2,665.95			
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300 Outpatient Hospital Miscellaneous	\$251	,329.29	\$86,365.39	\$56,284.88	\$393,979.56			
310 Emergency Room	\$61	,883.58	\$18,896.91	\$15,742.18	\$96,522.67			
320 Surgery	\$41	,281.82	\$59,675.64	\$19,336.38	\$120,293.84			
330 Anesthesia	\$12	,227.89	\$17,070.83	\$6,756.01	\$36,054.73			
350 Assistant Surgical	\$	213.74	\$1,900.50	\$0.00	\$2,114.24			
360 Inpatient Medical	\$74	,724.47	\$86,392.33	\$23,113.27	\$184,230.07			
370 Outpatient/Professional Medical	\$570	,261.25	\$116,288.17	\$143,517.60	\$830,067.02			
380 Other Medical	\$56	,676.07	\$8,999.49	\$80,199.96	\$145,875.52			
1. Demonstration           2. Try It!           Highlight Box           (387 × 109)           (X:0; Y:471)		You ha colum	ave the option to ns.	) choose to "drill" i	nto rows and/or			

# Slide notes

# **Text Captions**

You have the option to choose to "drill" into rows and/or columns.



#### Slide 8 - Slide 8

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290 ATC/SA Room & Board and Misc	\$2,000.55	\$251.68	\$58.34	\$2,603.55			
300 Outpatient Hospital Miscellaneous	\$251,329,29	\$86,365,39	\$56,284,88	\$393.979.56			
310 Emergency Room	\$61,883.58	\$18,896,91	\$15,742,18	\$96.522.67			
320 Surgery	\$41,281.82	\$59,675.64	\$19,336.38	\$120,293.84			
330 Anesthesia	\$12,227.89	\$17,070.83	\$6,756.01	\$36,054.73			
350 Assistant Surgical	\$213.74	\$1,900.50	\$0.00	\$2,114.24			
360 Inpatient Medical	\$74,724.47	\$86,392.33	\$23,113.27	\$184,230.07			
370 Outpatient/Professional Medical	\$570,261.25	\$116,288.17	\$143,517.60	\$830,067.02			
380 Other Medical	\$56,676.07	\$8,999.49	\$80,199.96	\$145,875.52			
1. Demonstration           2. Try It!           Highlight Box           (387 × 109)           (X:0; Y:471)	Click	on the Drill icon	to view the Drill o	otions.			

# Slide notes

# **Text Captions**

Click on the Drill icon to view the Drill options.

Click the Drill Icon



#### Slide 9 - Slide 9

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2. Try It: Since we selected the Payments by Benefit Type topics are listed in this				
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#### Slide notes

#### **Text Captions**

Since we selected the Payments by Benefit Type report, only Benefit Type topics are listed in this report's first column.

9 of 32



#### Slide 10 - Slide 10

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290 ATC/SA Room & Board and Misc.		\$2,308.54	4 \$251.6	3	\$58.3	4 \$	2,618.
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# Slide notes

#### **Text Captions**

For more information about different types of reports, refer to the Reports tab under the Help & Resources menu.



#### Slide 11 - Slide 11

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200 Medco Health	\$88,743.75	\$50,034.19	\$29,660.65	\$168,438.
231 MedImpact	\$394,154.11	\$53,640.54	\$37,497.62	\$485,292.
260 Inpatient Hospital Room & Board	\$213,285.16	\$655,747.41	\$81,890.72	\$950,923.:
270 Inpatient Hospital Miscellaneous	\$77,011.92	\$207,825.25	\$20,720.34	\$305,557.
280 Convalescent Facility	\$2,665.95	\$0.00	\$0.00	\$2,665.
290 ATC/SA Room & Board and Misc.	\$2,308.54	\$251.68	\$58.34	\$2,618.
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2. Try It:	To perfor	m a Simple Dri	II, select one or n	nore rows or
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# Slide notes

# **Text Captions**



#### Slide 12 - Slide 12

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200 Medco Health		\$88,743.75	\$50,034.19	\$29,660.65	5 <b>\$168,438</b> .
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280 Convalescent	Facility	\$2,665.95	\$0.00	\$0.00	\$2,665.
290 ATC/SA Room	& Board and Misc.	\$2,308.54	\$251.68	\$58.34	\$2,618.
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# Slide notes

**Text Captions** 

# **Select one or more topics**



#### Slide 13 - Slide 13

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From: Benefit Type	From: R	elationship Group		
To: Apply More options	To:		Apply More op	tions
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200 Medco Health	\$88,743.75	\$50,034.19	\$29,660.65	\$ \$168,438.
231 MedImpact	\$394,154.11	\$53,640.54	\$37,497.62	\$485,292.:
260 Ninpatient Hospital Room & Board	\$213,285.16	\$655,747.41	\$81,890.72	\$950,923.
270 Select one or ital Miscellaneous	\$77,011.92	\$207,825.25	\$20,720.34	\$305,557.
□ <u>280</u> more topics acility	\$2,665.95	\$0.00	\$0.00	\$2,665.
290 ATC/SA Room & Board and Misc.	\$2,308.54	\$251.68	\$58.34	\$2,618.
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# Slide notes

**Text Captions** 

# **Select one or more topics**



#### Slide 14 - Slide 14

Employer eServices <sup>®</sup>							
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Reports Home > ECR > Custom Reports > Financial > Payments by Benefit Type							
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	\$213,263.10	\$033,747.41	\$01,090.72	\$930,923.			
127 Inpatient Hospital Miscellaneous	\$77,011.92	\$207,825.25	\$20,720.34	\$305,557.			
Select one or Eacility	\$2,665.95	\$0.00	\$0.00	\$2,665.			
more topics <u>A Board and Misc.</u>	\$2,308.54	\$251.68	\$58.34	\$2,618.			
4 Demonstration		too oot oo	100 00 1 00	1000 070 1			
2. Try It!	To perfor	m a Simple Dri	ill, select one or n	nore rows or			
Highlight Box	columns	by clicking a ch	eckbox.				
(387 × 109) (X:0; Y:471)							

# Slide notes

**Text Captions** 

# **Select one or more topics**



#### Slide 15 - Slide 15

Employer eServices®				<u>^</u>			
Reports Home Automated Reports Custom Repor	ts Recent Repo	rts Help &	Training News	Tools Logou			
Reports Home > ECR > Custom Reports > Financial > Payments by Benefit Type							
File - View - Data - Format -	File       View       Data       Format         Last update:       11/21/2006 10:50:54 AM						
📊 🧉 🗠 🗥 🖻 👔 📅 🗊 Σ Σ. 👷 Ϋ. 🔟 🖬 🕍 🥵 🖉 🖬 🖬 🖬 🛃 🔛 Σ							
PAGE-BY: none				?			
DRILL				?			
From: Benefit Type	From: R	elationship Group	A Angle Mana and	·			
				<u>ions</u>			
Keep parent while drilling	pe						
/ drop-down menu			Data rows:	23 Data columns			
	<u>Subscriber</u>	<u>Spouse</u>	Dependent/Other	Total			
	Payments 🔻	Payments 🔻	Payments 🔻	Payments 🤜			
200 Medco Health	\$88,743.75	\$50,034.19	\$29,660.65	\$168,438.			
<u>231</u> ■ <u>MedImpact</u>	\$394,154.11	\$53,640.54	\$37,497.62	\$485,292.:			
260 Inpatient Hospital Room & Board	\$213,285.16	\$655,747.41	\$81,890.72	\$950,923.:			
270 Inpatient Hospital Miscellaneous	\$77,011.92	\$207,825.25	\$20,720.34	\$305,557.			
280 Convalescent Facility	\$2,665.95	\$0.00	\$0.00	\$2,665.			
290 ATC/SA Room & Board and Misc.	\$2,308.54	\$251.68	\$58.34	\$2,618.			
1 Demonstration		tor ort on	150 00 1 00	1000 070 1			
2. Try It!							
Highlight Box (387 x 109) Category you wish to drill". In this example we will select the Benefit Type Category							
(X:0; Y:471)	Sciecture	- Doueur Type (	Satogory.				

# Slide notes

#### **Text Captions**

In the existing category drop-down menu, select a category you wish to "drill". In this example we will select the Benefit Type Category.

# Select the Benefit Type drop-down menu



#### Slide 16 - Slide 16

Employer eServices®				1
Reports Home Automated Reports Custom Repor	ts Recent Repo	orts Help & T	Fraining News	Tools Logou
Reports Home > ECR > Custom Reports > Financial > Payments	by Benefit Type			
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PAGE-BY: none				?
DRILL				?
From: Benefit Type	From: R	telationship Group		
To: <u>Apply More options</u>	To:		Apply More op	tions
Benefit-Tight Getsery			Data rows	23 Data columns
Benefit Type	ry item riher	Snouse	Denendent/Othe	r Total
	<b>iy</b> itoin			
	r u y ments 🔽	Payments 🔽	Payments 🔽	Payments 🗸
200 Medco Health	\$88,743.75	\$50,034.19	\$29,660.65	5 <b>\$168,438</b> .
231 MedImpact	\$394,154.11	\$53,640.54	\$37,497.62	2 \$485,292.:
260 Inpatient Hospital Room & Board	\$213,285.16	\$655,747.41	\$81,890.72	2 \$950,923.:
270 Inpatient Hospital Miscellaneous	\$77,011.92	\$207,825.25	\$20,720.34	4 \$305,557.
280 Convalescent Facility	\$2,665.95	\$0.00	\$0.0	\$2,665.
290 ATC/SA Room & Board and Misc.	\$2,308.54	\$251.68	\$58.34	\$2,618.
	#054 000 00	+00 000 00	+== 00 + 0	+000.070
1. Demonstration	In the exi	stina category o	lrop-down menu	. select a
<u>2. Γεν π:</u> Hiabliabt Box	category	you wish to "dri	ll". İn this exampl	e we will
(387 × 109)	select the	e Benefit Type (	Category.	
(X:U; Y:4/1)				

# Slide notes

**Text Captions** 

# Select the Benefit Type Category item

In the existing category drop-down menu, select a category you wish to "drill". In this example we will select the Benefit Type Category.

Employer eServices®

#### Slide 17 - Slide 17

Employer eServices®				1
Reports Home Automated Reports Custom Report	ts Recent Repo	rts Help &	Training News	Tools Logou
Reports Home > ECR > Custom Reports > Financial > Payments	by Benefit Type			
File 🔹 View 👻 Data 👻 Format 👻			Last update: 11/2:	I/2006 10:50:54 AM
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PAGE-BY: none				?
DRILL				?
From: Benefit Type	From: R	elationship Group		
To: Benefit Type Category Y Apply More options	10:		Apply More op	tions
Keep-pignbyhtverde drilling				
2			Data rows	: 23 Data columns
Relationship Group				
	<u>Subscriber</u>	<u>Spouse</u>	<u>Dependent/Othe</u>	<u>r</u> Total
	Payments 🔽	Payments 🔽	Payments 🔽	Payments 🗸
200 Medco Health	\$88,743.75	\$50,034.19	\$29,660.65	5 \$168,438.
231 MedImpact	\$394,154.11	\$53,640.54	\$37,497.62	2 <b>\$485,292.</b> :
☑ 260 ☐ Inpatient Hospital Room & Board	\$213,285.16	\$655,747.41	\$81,890.7	2 \$950,923.:
270 Inpatient Hospital Miscellaneous	\$77,011.92	\$207,825.25	\$20,720.34	\$305,557.
280 Convalescent Facility	\$2,665.95	\$0.00	\$0.0	\$2,665.
290 ATC/SA Room & Board and Misc.	\$2,308.54	\$251.68	\$58.34	4 \$2,618.
		tos ost oo	555 00 t or	+000.070
1. Demonstration           2. Try It!           Highlight Box           (387 × 109)           (X:0; Y:471)	If you'd lil displayin function a	ke the parent ca g in the report, a area of the page	ategories to conti select the checkt ə.	nue box in the drill

# Slide notes

# **Text Captions**

If you'd like the parent categories to continue displaying in the report, select the checkbox in the drill function area of the page.



#### Slide 18 - Slide 18

Employer eServices®				1		
Reports Home Automated Reports Custom Repor	ts Recent Repo	orts Help &	Training News	Tools Logou		
Reports Home > ECR > Custom Reports > Financial > Payments by Benefit Type						
File 🔹 View 👻 Data 👻 Format 👻			Last update: 11/21	/2006 10:50:54 AM		
	📊 🎯 🗠 🕾 😢 🝸 🚠 🖾 🗊 Σ Σ. 👷 🥍 🕅 📶 🚟 (Custom) 🔹 🗣 💈 🕪 🗮 🗓 🏗 🔛 🚍 🍇					
PAGE-BY: none				?		
DRILL				?		
From: Benefit Type	From: F	elationship Group				
To: Benefit Type Category V Apply More options	10:		Apply More opt	tions		
Keep parent while drilling						
Click the Apply but	tton		Data rows:	23 Data columns		
Benefit Type     Relationship Group       C     C       Metrics	<u>Subscriber</u>	<u>Spouse</u>	Dependent/Other	: Total		
c t 8	Payments 🔽	Payments 🔽	Payments 🔽	Payments 🗸		
200 Medco Health	\$88,743.75	\$50,034.19	\$29,660.65	\$ <b>168,438</b> .		
231 MedImpact	\$394,154.11	\$53,640.54	\$37,497.62	\$485,292.:		
260 Inpatient Hospital Room & Board	\$213,285.16	\$655,747.41	\$81,890.72	\$950,923.		
270 Inpatient Hospital Miscellaneous	\$77,011.92	\$207,825.25	\$20,720.34	\$305,557.		
280 Convalescent Facility	\$2,665.95	\$0.00	\$0.00	\$2,665.		
290 ATC/SA Room & Board and Misc.	\$2,308.54	\$251.68	\$58.34	\$2,618.		
	+054 000 00	tor ore on	FEC 004.00	1000.070.		
Highlight Box           (387 × 109)           (X:0; Y:471)	Click the selected	Apply button to	initiate the drill o	ptions you		

# Slide notes

# **Text Captions**

# Click the **Apply** button

Click the Apply button to initiate the drill options you selected.



#### Slide 19 - Slide 19

Employer eServices®							4
Reports Home Automated Reports Custom Report	ts R	Recent Rep	orts Help	& Training	News	Tools	Logou
Reports Home > ECR > Custom Reports > Financial > Payments	by Be	nefit Type-3	>Benefit Type Ca	itegory			
File 🔻 View 👻 Data 👻 Format 👻				Last up	date: 11/	/21/2006-10	:50:54 AM
🖥 🎯 🗠 🖓 🛅 🖬 🗊 🗵 Σ. 🐉 🦹 🕅 🖬		(Custom) 🔻	🗏 🎙 🕴 🖗			- 76	
PAGE-BY: none							? ×
DRILL							? ×
From: Benefit Type		From: B	enefit Type Catego	ry			
To: Apply More options		To:		Y Apply <u>M</u>	lore optior	<u>ns</u>	
From: Relationship Group							
Apply More options							
Keep parent while drilling							
				Da	ata rows:	4 Data col	umns: 4
Benefit Type A Type (Section Section S	<u> </u>   <u>Su</u>	<b>bscriber</b>	<u>Spouse</u>	■ Dependent/	Other	Tota	1
→ Z B Cate Cate Cate Cate Cate Cate Cate Cate						-	
	Pay	ments 🔽	Payments 🔽	Payments	5	Paymen	ts 🔽
□ <u>200</u> <u>Health</u> □ Managed Pharmacy Benefit	\$8	88,743.75	\$50,034.19	\$29,6	60.65	\$168,4	38.59
231 MedImpact Manage Hold by Benefit	\$39	94,154.11	\$53,640.54	\$37,4	97.62	\$485,2	92.27
Inpatient (X:150; Y:356)							
260 Hospital Room	\$2:	13,285.16	\$655,747.41	\$81,8	390.72	\$950,9	23.29
	L	1					
2. Try It!		Your rep	port results wi	ll show a ne	w cate	gory coli	umn
Highlight Box		with add	ditionally sorte	ed data. Not	tice the	new col	umn
(387 × 109) (X:0; Y:471)		labeled	Benefit Type	Category.			

# Slide notes

#### **Text Captions**

Your report results will show a new category column with additionally sorted data. Notice the new column labeled Benefit Type Category.



#### Slide 20 - Slide 20

Employer eServices	5®									~
Reports Home Automated	l Reports	Custom Reports	; R	ecent Rep	orts Help	o & Training	News	Tools	Logou	
Reports Home > ECR > Custom Re	eports > Finar	ncial > Payments by	y Ber	efit Type-3	>Benefit Type Ca	ategory				
File 🔻 View 👻 Data 👻 Format 👻						Last up	date: 11;	21/2006 10	:50:54 AM	
	📅 🎯 🗠 🕾 🛅 🖾 🗊 🖸 🍒 👌 🔭 💷 🖬 🕍 (Custom) 🗸 🚍 🏘 😨 🖺 🏗 🔛 🚍 🌇									
PAGE-BY: none									? ×	
DRILL									? ×	
From: Benefit Type			ا	From: B	enefit Type Catego	iry				
To:		e options				Y Apply M	ore optior	<u>15</u>		
To:	ه باممد م	Aore options								
		tore options								
Keep parent while drilling										
						Da	ata rows:	4 Data col	umns: 4	
Benef Ture	fit <u>Rel</u>	ationship Group								
	jory 🛆 🔟		<u>Sut</u>	oscriber	<u>Spouse</u>	<u>Dependent/</u>	<u>Other</u>	Tota	1	
<b>5 →</b>	8 🕞		Pay	ments 🔻	Payments 🔻	Payments	. ▼	Paymen	ts 🔽	
□ <u>200</u> <mark>□ Medco</mark> □ Ma <u>Health</u>	anaged Pha	armacy Benefit	\$8	8,743.75	\$50,034.19	\$29,6	60.65	\$168,4	38.59	
231 MedImpact Ma	anaged Pha	armacy Benefit	\$39	94,154.11	\$53,640.54	\$37,4	97.62	\$485,2	92.27	
Inpatient         Medical Benefit         \$213,285.16         \$655,747.41         \$81,890.72         \$950,923.29										
1. Demonstration				lf vou w	ould like to ac	dd more vari	ables t	o a repo	rt after	1
2. Try It! Hiablia	aht Box			viewing	report results	s, perform a	n Adva	nced Dri	II.	
(387	× 109)									
(X:0)	(1471)									

# Slide notes

# **Text Captions**

If you would like to add more variables to a report after viewing report results, perform an Advanced Drill.



#### Slide 21 - Slide 21

Employer eServices®							1
Reports Home Automated Reports Custom Report	s R	lecent Rep	orts Help	& Training	News	Tools	Logou
Reports Home > ECR > Custom Reports > Financial > Payments t	oy Ber	nefit Type-3	>Benefit Type Ca	itegory			
File • View • Data • Format •				Last up	date: 11/	21/2006 10	:50:54 AM
		(Custom) 👻	🗐 🗣 🕴 👀			- 6	
PAGE-BY: none							? ×
DRILL							? ×
From: Benefit Type		From: B	enefit Type Catego	ry			
To: ▲ Apply MoliphinghinBex.		10:		Y Apply <u>M</u>	lore optior	<u>15</u>	
To:							
Select the M	ore	options	.link				
Keep parent while drilling							
				Da	ata rows: ·	4 Data coli	umns: 4
Benefit Relationship Group							
	<u>Su</u>	bscriber	<u>Spouse</u>	<u>Dependent/</u>	<u>Other</u>	Tota	l
	Pay	ments 🔻	Payments 🔽	Payments		Paymen	ts 🔽
□ 200 Mealth □ Managed Pharmacy Benefit	\$8	38,743.75	\$50,034.19	\$29,6	60.65	\$168,4	38.59
231 MedImpact Managed Pharmacy Benefit	\$39	94,154.11	\$53,640.54	\$37,4	97.62	\$485,2	92.27
Impatient         Impatient           Abspital Room         Medical Benefit         \$213,285.16         \$655,747.41         \$81,890.72         \$950,923.29           & Board         Benefit         \$213,285.16         \$655,747.41         \$81,890.72         \$950,923.29					23.29		
1. Demonstration		This is a	achieved by a	addina a nev	v catec	iorv inste	ad of
Highlight Box		drilling	down into an (	existing cate	egory. 1	Fo begin	the
(387 × 109) (200 × 1/471)		process, click the More Optionslink.					
(A:0; 1:171)							

# Slide notes

#### **Text Captions**

This is achieved by adding a new category instead of drilling down into an existing category. To begin the process, click the More Options...link.

Select the More options... link

Employer eServices®

#### Slide 22 - Slide 22

Employer eSer	vices®									^
Reports Home Auto	mated Repor	ts Custom Report	s R	Recent Rep	orts Help	& Training	News	Tools	Logou	
Reports Home > ECR > Custom Reports > Financial > Payments by Benefit Type->Benefit Type Category										
File       View       Data       Format         Last update:       11/21/2006 10:50:54 AM										
	🖬 🍏 🗠 🕾 🛅 🖾 🖾 Σ Σ. 👌 🤻 👖 🖬 🕍 🧱 (Custom) 🔹 🏘 🔅 👀 📰 🗓 🖽 🔄 🏹									
PAGE-BY; none ? ×										
DRILL - Advanced									? ×	
From: To: Benefit Type										
		-45								
		App	ly							
		Back to simp	le drill							
Keep parent while drilling										
						Da	ta rows: •	4 Data col	umns: 4	
	Benefit	Relationship Group								
Benefit Type △	Type Category A		<u>Su</u>	<u>bscriber</u>	<u>Spouse</u>	<u>Dependent/</u>	<u>Other</u>	Tota	l I	
	<b>₽0</b>	retrics	Pay	ments 🔽	Payments 🔽	Payments		Paymen	ts 😎	
□ <u>200</u> □ <u>Medco</u> <u>Health</u>	Managed	Pharmacy Benefit	\$1	88,743.75	\$50,034.19	\$29,6	60.65	\$168,4	38.59	
231 MedImpact	Managed	Pharmacy Benefit	\$39	94,154.11	\$53,640.54	\$37,4	97.62	\$485,2	92.27	
Inpatient		<b>C</b> .	+0	10 005 14	+<==	+04 0		+050.0		
LI <u>260 Hospital Room</u>	🗌 Medical B	enefit	\$2	13,285.16	\$655,747.41	\$81,8	90.72	\$950,9	23.29	_
1. Demonstration				To view	more catego	ries, click th	ie drop	-down b	ox after	-
<u> </u>	Highlight Box			the "To"	field and ma	ke an additi	onal se	election.		
	(387 × 109) (X:0; Y:471)									
	( <b>-</b> )									

# Slide notes

# **Text Captions**

To view more categories, click the drop-down box after the "To" field and make an additional selection.



#### Slide 23 - Slide 23

Employer eServices®								2
Reports Home Automated Reports Cus	tom Report	s Re	ecent Rep	orts Help	& Training	News	Tools	Logou
Reports Home > ECR > Custom Reports > Financial > Payments by Benefit Type->Benefit Type Category								
File 🔻 View 👻 Data 👻 Format 👻					Last up	date: 11/	21/2006 10	:50:54 AM
📊 🎯 🗠 🗥 📠 🔂 🔲 Σ Σ. 👷 ?. 🕅 🖬 🕍 (Custom) - 🗐 🔮 🔅 👐 📟 🖪 Υ.								
PAGE-BY: none ? ×								? ×
DRILL - Advanced								? ×
From: To: Book Period Hierarchy Benefit Type Book Period Hierarchy Service Period Hierarchy Customer Hierarchy Benefit Type Hierarchy Customer Specific Identifier 1 Customer Specific Identifier 2 Employment Status Euroling Arangement Category	Appl Back to simpl	y e drill						
Gender Highlight Box					Da	ata rows: ·	4 Data col	umns: 4
Healthcare√Cost Gregory HMO Account D Market Hierarch Medicare Status Pavee	ebin Group ender item	<u>sub</u>	scriber	<u>Spouse</u>	Dependent/	<u>Other</u>	Tota	I
Payment Type Hierarchy		Payn	nents 🔽 🗌	Payments 🔽	Payments	5 🗸 🔰	Paymen	ts 🔽
	cy Benefit	\$8	8,743.75	\$50,034.19	\$29,6	60.65	\$168,4	38.59
231 Medl Relationship Hierarchy	cy Benefit	\$39	4,154.11	\$53,640.54	\$37,4	97.62	\$485,2	92.27
□ <u>Inpatient</u> □ <u>260</u> <u>Hospital Room</u> □ Medical Benefit	J	\$21	3,285.16	\$655,747.41	\$81,8	390.72	\$950,9	23.29
Highlight Box           (387 × 109)           (X:0; Y:471)			In this e Gender	xample we fu	rther sort ou	ir inforn	nation by	1

# Slide notes

# **Text Captions**

In this example we further sort our information by Gender.

# Select the Gender item



#### Slide 24 - Slide 24

Employer eServices®	2						
Reports Home Automated Reports Custom Reports	Recent Reports Help & Training News Tools Logou						
Reports Home > ECR > Custom Reports > Financial > Payments by Benefit Type->Benefit Type Category							
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🖬 🎯 🗠 🗠 🏦 🔂 🗊 Σ Σ. 🕺 Ϋ 🕅 📶 🚟	📅 🥌 🗠 🗥 🚠 🖾 Σ Σ. 👌 🔭 💷 🖬 🕍 (Custom) 🗸 🚍 🏶 🚍 🗓 🛱 🔚 🖾						
PAGE-BY: none	PAGE-BY: none ? ×						
DRILL - Advanced	? ×						
From: To: Gender							
	ck the Apply button						
	Data rows: 4 Data columns: 4						
Benefit Relationship Group Benefit Type	Subscriber Spouse Dependent/Other Total						
Category A Metrics							
200     Medco       Health     Managed Pharmacy Benefit	\$88,743.75 \$50,034.19 \$29,660.65 <b>\$168,438.59</b>						
231 MedImpact Managed Pharmacy Benefit	\$394,154.11 \$53,640.54 \$37,497.62 <b>\$485,292.27</b>						
□ <u>Inpatient</u> □ <u>260</u> <u>Hospital Room</u> □ Medical Benefit	\$213,285.16 \$655,747.41 \$81,890.72 <b>\$950,923.29</b>						
Highlight Box           (387 x 109)           (X:0; Y:471)	If you would like to go back to the Simple Drill options, where you "drill" an existing category, click the Back to Simple Drill link. Click the Apply button to initiate a new report with your added category.						

# Slide notes

#### **Text Captions**

If you would like to go back to the Simple Drill options, where you "drill" an existing category, click the Back to Simple Drill link. Click the Apply button to initiate a new report with your added category.

# Click the **Apply** button



#### Slide 25 - Slide 25

Employer eSer	vices®								^
Reports Home Auto	omated Repo	rts Custom	Reports	Recent I	Reports H	elp & Training	News	Tools	ogou
Reports Home > ECR > Cu	ustom Reports >	<u>Financial</u> > Pay	ments by I	Benefit Typ	e->Benefit Type	Category->Gen	der		
File 🔻 View 👻 Data 👻 F	ormat 🔻					Last up	odate: 11/21	/2006 10:5	):54 AM
	Σ	Σ. 👷 📜	ii 🖬 🔛	(Custom)	• <b>•</b>	99 🖻 🗓 🛱		7	
PAGE-BY: none									
DRILL									
From: Benefit Type				F	rom: Gender				
10:	🗙 Apply	More options		-	D:	More options.	<u></u>		
From: Benefit Type Cate	egory	M	N	FI Ti	rom: Relations	hip Group	Applu Ma		
		More options	13					re options.	-
Keep parent while drilling									
								Data rows	:8 Da
Benefit Type △ → C &	Gender∆ ← → ? 8	Benefit Type Category △ ☞ 🏾 🗗	Relationsl ☞ ∔ & Metrics	nip Group	<mark>Subscriber</mark> Payments ▼	<u>Spouse</u> Payments <del>-</del>	<u>Depender</u> Pavme	l ht/Other nts⊽	Pav
	🗌 Male	Managed	Pharmacy	Benefit	\$63,068.06	\$2,616.98	\$1	7,974.00	\$1
200 Medco	Highlight=Bex	Managed	Pharmacy	Benefit	\$25,675.69	\$47,417.21	\$1	1,614.26	\$1
nealui	(84 × 234) (X:)1 <b>46</b> )\$97 <b>291</b> 71	Managed	Pharmacy	Benefit	\$0.00	\$0.00		\$72.39	
	🗌 Male	Managed	Pharmacy	Benefit	\$193,444.12	\$21,051.24	\$	7,684.24	\$2:
	E Female	Managed	Pharmacy	<u>Benefit</u>	\$200,709.99	\$32,589.30	\$2	9,813.38	\$2(
1. Demonstration 2. Try It!	Highlight Box (387 × 109) (X:0; Y:471)			The r exist	new category ing category c	column will be column.	e added fo	ollowing	the

# Slide notes

# **Text Captions**

The new category column will be added following the existing category column.



#### Slide 26 - Slide 26

Employer eSer	vices®										^
Reports Home Auto	mated Repo	rts Custom	Reports	Recent	Reports	; He	lp & Training	News	Tools	Logo	u
Reports Home > ECR > Cu	ustom Reports >	<u>Financial</u> > Pay	ments by I	Benefit Typ	oe->Ben	efit Type	Category->Gen	der			
File 🔻 View 👻 Data 👻 Fi	ormat 🔻						Last up	date: 11/2	21/2006-10:	50:54 A	M
	Σ	Σ. 🤶 🕂 🎦	i 📶 🚆	(Custom)	•	<b>₽</b> <u>∃</u>	👀 🖪 🔳 🖽		<b>1</b>		
PAGE-BY: none											
DRILL											
From: Benefit Type				F	rom:	Gender					
	🗙 Apply	More options		-	0:		More options.	<u></u>			
From: Benefit Type Cate	egory	M		T	rom: n:	Relationsh	ip Group	Applu N			
		More options			~		•		iore option:	<u></u>	
Keep parent while drilling					X						
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#### Slide notes

#### **Text Captions**

You can also add more detail with the drill function to an existing Metric column. While in Drill mode, select a metric column checkbox, choose a metric within the existing metric drop-down menu, and click Apply.

# Select a specific metric column



#### Slide 27 - Slide 27

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#### Slide notes

#### **Text Captions**

# Select the metric drop-down menu

You can also add more detail with the drill function to an existing Metric column. While in Drill mode, select a metric column checkbox, choose a metric within the existing metric drop-down menu, and click Apply.



#### Slide 28 - Slide 28

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#### Slide notes

**Text Captions** 

# Select the Relationship Category item

You can also add more detail with the drill function to an existing Metric column. While in Drill mode, select a metric column checkbox, choose a metric within the existing metric drop-down menu, and click Apply.



#### Slide 29 - Slide 29

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#### Slide notes

# **Text Captions**

# Click the Apply button

You can also add more detail with the drill function to an existing Metric column. While in Drill mode, select a metric column checkbox, choose a metric within the existing metric drop-down menu, and click Apply.



#### Slide 30 - Slide 30

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#### Slide notes

#### **Text Captions**

You can also choose to "drill" into a single entry in your report results. If one of your categories shows as an underlined link, there are more detailed categories available within it that can be used to sort report data.



#### Slide 31 - Slide 31

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# Slide notes

# **Text Captions**

# Click on an underlined catgory link

Click on the underlined category link.



#### Slide 32 - Slide 32

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# Slide notes

# **Text Captions**

Notice the additional category columns that are added. If you would like to learn more about manipulating your report results, please refer to the Manipulating Report Data tutorial.

